



All monetary figures in U.S. Dollars (\$USD) unless otherwise noted. Please complete this application in its entirety. Failure to do so will delay the processing of this application. For Canadian companies, provide Articles of Incorporation, a current Certificate of Incorporation showing active and in good standing, and a Certificate of Registration (if applicable) for each province in which business is conducted. For U.S. companies seeking to utilize Comdata MasterCard services in Canada, a copy of Articles of Incorporation and a current Canadian Extra-Provincial License for each province in which business is conducted is required. A sole proprietorship or partnership should provide a provincial business license or evidence of filing under the Business Names Act.

## Application Information

Legal Name and any DBA/Trade name (s)						
Address (physical location- No PO Box or mail service address)				City		
State / Province	ZIP				Country	
Billing Address				City		
State / Province	ZIP				Country	
Business Phone	Business Fax				Cell Phone	
Applicant's Email Address						
Contact Person				Billing Attention to		
Annual Sales (no commas)				Net worth		
Years in business				Years in control		
Federal Tax ID# (00-0000000)				Employees		
Number of Vehicles				Number of Drivers		
Business Type check only one	Foreign Corp Corporation General Partnership Government		Cooperative LLC LLP Limited Partnership		Proprietorship Publicly Traded Corp Quasi-Public Corp S-Corp	
Business Industry/SIC Code 4 digit code; if unknown, enter 0000				Requested Credit Limit (no commas)		
Anticipated Weekly Spend				# of Cards Requested		
If Public Company, Ticker Symbol				Motor Carrier #		
Web Address						
Have you ever had or applied for a Comdata account? check only one	Yes No					

Submit completed form to: Faye Waters of Comdata, [FWaters@comdata.com](mailto:FWaters@comdata.com) (Fax) 615-371-3488



## Key Personnel *(Must complete A or B - depending upon type and sales)*

A) {{ \$45 }} Large Corporation (over \$5,000,000 annual sales and more than 4 years in business)					
President			Controller		
Incorporated in: (Year)					
State / Province					
List Board of Directors (required if Canadian):					
Director Name 1			Director Name 5		
Director Name 2			Director Name 6		
Director Name 3			Director Name 7		
Director Name 4			Director Name 8		
<b>Unsecured credit requires annual financial statements with notes and your most recent interim statement.</b>					
B) Partnership, Sole Proprietorship, Small Corp (annual sales equal to or less than \$5,000,000 or less that 4 years in business)					
a. One owner					
b. Two or more owners					
Principal Owner #1	Last Name: First Name: Middle Initial:		Percent Ownership		
Home Address			City		
State / Province		ZIP		Country	
Home Phone #					
DOB (mm/dd/yyyy)			Social Security# <b>(NO DASHES)</b>		
Driver's License#			State / Province		
Principal Owner #2	Last Name: First Name: Middle Initial:		Percent Ownership		
Home Address			City		
State / Province		ZIP		Country	
Home Phone #					
DOB (mm/dd/yyyy)			Social Security# <b>(NO DASHES)</b>		
Driver's License #			State / Province		



# Banking Reference *(\*\*\*Please fax a voided check copy along with this credit application.\*\*\*)*

Bank Name					
Address				City	
State / Province		ZIP		Country	
Contact				Phone	
Type of Account				Account Number	

## Signature

IMPORTANT INFORMATION ABOUT PROCEDURES FOR APPLYING FOR OR OPENING A NEW ACCOUNT: By signing below, Applicant hereby authorizes its banking reference to release its credit history and credit information to Comdata Inc. ("Comdata") for purposes of credit evaluation and Applicant gives Comdata permission to obtain credit reports to check Applicant's credit standing. Please attach a copy of Applicant's current financial statement. If requested by Comdata, Applicant agrees to furnish additional financial information or other information reasonably requested. Additionally, each undersigned individual, as an officer, principal, partner, or sole proprietor of Applicant, recognizes that his/her individual credit history may be a factor in the evaluation of the credit history of Applicant and does hereby consent to and authorize Comdata to obtain and use his/her consumer credit report from time to time as needed in the credit evaluation process. All financial information will be kept confidential. To help the government fight the funding of terrorism and money laundering activities, applicable law requires us to obtain, verify, and record information that identifies each person who opens an account. This means that when you open an account or submit this application for an account, we will ask for your name, address, date of birth, and/or other information that will allow us to identify Applicant. We may also ask you to provide your driver's license or other identifying documents, and we may use third-party resources to identify Applicant.

This application does not entitle Applicant to receive an extension of credit from Comdata. By signing below, each individual affirms that all information stated in this application is true and correct to the best of his/her knowledge.

\_\_\_\_\_  
Signature (Principal Owner or Company Officer must sign)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (Principal Owner or Company Officer must sign)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Date

Please complete this application in its entirety. Failure to do so will delay the processing of this application.